

**EXECUTIVE DECISIONS TAKEN BY CABINET PORTFOLIO HOLDER OR DELEGATED OFFICER
NOTICE OF DECISION**

THIS SECTION TO BE COMPLETED BY THE PORTFOLIO HOLDER AND CONTACT OFFICER

TITLE OF DECISION: MICROSOFT ENTERPRISE AGREEMENT			
NAME OF DECISION TAKER:	CLLR TIM HAMILTON-COX		
POSITION AND RESPONSIBILITY HELD:	CABINET MEMBER WITH PARTICULAR RESPONSIBILITY FOR SUSTAINABLE ECONOMIC PROSPERITY		
CONTACT OFFICER:	STEPHEN HARGREAVES		
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E-MAIL:	shargreaves@lancaster.gov.uk		
Details of Decision:			
To renew the Microsoft Enterprise Agreement.			
Reasons for the decision:			
The council's licensing agreement with Microsoft is due for renewal in March 2022. The Microsoft licenses support all the critical server infrastructure, workstations, and Office 365 subscriptions. The new licences cover the next 3 years.			
Decision required by cabinet portfolio holder due to the value of the contract.			
IS THE DECISION URGENT			
No, BUT			
Our existing contract is due to expire at the end of March. These licences support our critical ICT infrastructure, meaning that there is a certain amount of time pressure on this decision.			
I can confirm that this decision is urgent as any delay likely to be caused by the Call-in process would seriously prejudice the Council's or the public's interests and therefore is not subject to Call-in. The Chair of the Overview and Scrutiny Committee has been consulted . I hereby agree both that the decision proposed is reasonable, in all the circumstances, and to it being treated as a matter of urgency.			
Signed :			
Chief Executive			
I confirm that I have taken account of the options proposed by officers, the various implications set out in the report and the comments of the Monitoring and Section 151 Officers and am authorising the decision as set out above.			
SIGNATURE OF DECISION TAKER:	Cllr Hamilton-Cox		
DATE:	7.3.22		
<i>THIS SECTION TO BE COMPLETED BY DEMOCRATIC SERVICES</i>			REF NO.
			ICMD18
DATE DECISION TAKEN:	7.3.22	DATE RECEIVED BY DEMOCRATIC SERVICES:	7.3.22
DATE DECISION PUBLISHED:	7.3.22	IMPLEMENTATION DATE (publication day + 5 working days):	15.3.22